



To: All Community Development Recipients
 From: IHFA Community Development Department
 Date: March 25, 2004

Notice: FSP-04-09

Re: 2004 Community Development Programs Application Workshops

The Community Development Department of the Indiana Housing Finance Authority (IHFA) is pleased to announce upcoming workshops for our Housing from Shelters to Homeownership, Foundations, and CHDO Works programs. In addition, we will also be holding a half-day compliance overview workshop that will review essential elements associated with compliance in which applicants must be knowledgeable.

These trainings will be held at the IHFA offices located at 30 South Meridian Street, Suite 1000, Indianapolis, IN 46204 and reservations are required, as seating will be limited to 50 people per session.

The table below outlines the workshop title, brief description, date, and time of the training.

There are two ways to register either online at <http://www.indianahousing.org> (follow the link for Community Development Workshops on the front page) or by contacting Jacqui Baxter, Allocation Assistant, at jbaxter@ihfa.state.in.us, (800) 872-0371.

<u>Workshop</u>	<u>Description</u>	<u>Date</u>	<u>Time</u>
<u>Overview for Experienced Applicants</u>	This half-day workshop will highlight the changes in the 2004 Housing from Shelters to Homeownership, CHDO Works, and Foundations Programs. This workshop <u>will not</u> go into the details of each eligible activity, how to fill out forms, or provide any type of compliance overview. This is designed for participants that have received funding from IHFA in previous years.	<i>Two sessions to choose from:</i> April 12 or 15	Registration – 8:30 to 9:00 Workshop – 9:00 – 11:30
<u>Housing from Shelters to Homeownership - New Applicants – Homebuyer, Owner-Occupied Rehabilitation and Voluntary Acquisition/Demolition Activities</u>	This full-day workshop is for those applicants applying for HOME, CDBG, or HTF funding for homebuyer, owner-occupied rehabilitation or voluntary acquisition/demolition activities. At the training, the specific elements of the application package will be reviewed and compliance aspects associated with submitting an application discussed. This is designed for those applicants that have not previously received funding or those that are seeking to gain more knowledge of our programs.	April 14	Registration – 8:30 to 9:00 Workshop – 9:00 – 4:00

30 South Meridian Street, Suite 1000
 Indianapolis, IN 46204

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<u>Housing from Shelters to Homeownership - New Applicants – Rental, Permanent Supportive, Transitional, Emergency, Youth, and Migrant/Seasonal Farm Worker Activities</u>	This full-day workshop is for those applicants applying for HOME, CDBG, or HTF funding for rental, permanent supportive, transitional, emergency, youth, or migrant/seasonal farm worker activities. At the training, the specific elements of the application package will be reviewed and compliance aspects associated with submitting an application discussed. This workshop is designed for those applicants that have not previously received funding or those that are seeking to gain more knowledge of our programs.	April 13	Registration – 8:30 to 9:00 Workshop – 9:00 – 4:00
<u>Compliance Requirements Overview</u>	This half-day workshop is designed for those applicants that are seeking more information related to compliance aspects specifically related to: <ul style="list-style-type: none"> •Environmental and Historic Review •Single Family Development Package and Proformas •Multifamily Development Packages •Eligible Costs •Income Verification •Davis Bacon •Uniform Relocation Act 	<i>Two sessions to choose from:</i> April 12 or 15	Registration – 12:30 to 1:00 Workshop – 1:00 – 4:00
<u>CHDO Works</u>	This half-day workshop is designed for those applicants that are seeking more information related to HOME funding available to state-certified CHDOs for operations and expanding capacity. At the training, the specific elements of the application package will be reviewed. This is designed for those applicants that have not previously received funding or those that are seeking to gain more knowledge of our programs.	April 16	Registration – 8:30 to 9:00 Workshop – 9:00 – 11:30
<u>Foundations</u>	This half-day workshop is designed for those applicants that are seeking more information related to HOME, CDBG, or HTF funding for activities associated with predevelopment. . At the training, the specific elements of the application package will be reviewed. This is designed for those applicants that have not previously received funding or those that are seeking to gain more knowledge of our programs.	April 16	Registration – 1:00 to 1:30 Workshop – 1:30 – 4:00

